

**BOARD OF SELECTMEN**

**JULY 10, 2007**

**MEMORIAL BUILDING**

**7:00 P.M.**

*The following are to be considered draft minutes only until approved by the Board at their next meeting.*

**Present:** Bob Anderson, Neal Huntoon, John Chiarella, and Tim Julian.

Bob called the meeting to order at 7:02 p.m.

**Minutes:** Neal moved to accept the June 26, 2007 minutes as written, seconded by John and unanimously approved.

**Old Business:**

The Board reviewed the safety summary prepared by the Local Government Center.

Selectmen reviewed the bid from Capitol Alarm for installation of a security system in the building. Board members discussed the proposal from Capitol and Tasco. The proposal was discussed with Tim. Bob moved to accept the bid from Capitol, seconded by Neal and unanimously approved.

The Board reviewed painting bids for work at the Town Office and Historical Building.

Neal moved to accept the bid for the Historical Society with the condition that oil-based primer is used, and the porch deck is painted gray versus sealing. The motion was seconded by John and unanimously approved.

A motion made by Neal, second by John was unanimously approved to accept the bid for the work at the Town Office with the condition that oil-based primer be used.

Bob stated he has received several favorable calls about the placement of the stones along the sides of the recreation field.

John reported on pricing for split rail fencing. Neal moved to approve the purchase split-rail fencing from RP Johnson's, for approximately \$1400, to run along the sides and front of the recreation field. The motion was seconded by John and unanimously approved. Installation is proposed to be done by volunteers.

John stated he spoke to Polly Burke regarding recent grant money that was donated for the Skateboard Park. The funds are approved for installing a metal rail element. After that, John has suggested the ramps be closed off underneath to prevent children from hanging out there. Any remaining funds can be used for fencing. John stated parking issues need to be addressed. Landscaping is also planned.

The Board reviewed a letter received regarding the status of wire fencing that was purchased by the Town in 2005. The Board unanimously agreed to turn the information over to town counsel for recommendation.

**Board updates:**

The new cruiser has been received and has had the graphics work done. Tim brought the cruiser to the meeting. Board members took time to review the vehicle. Lights and interior equipment need to be installed.

Bob reported on the Zoning Meeting of July 2. An area variance application and special exception application were approved.

Board members reviewed the preliminary draft letter to go to residents regarding business and occupation use of their property. The Zoning Board is recommending a joint meeting with Planning, Zoning and Selectmen to discuss this letter and proposed workshops.

Selectmen discussed the increased inquiries of town office personnel regarding zoning and planning issues. The Board agreed planning at budget time needs to include incorporating a part-time zoning administrator. The Board discussed possible alternatives until such a position is available. The Selectmen will ask the Planning and Zoning Chairmen to attend their next meeting on July 24.

The Board reviewed the position and proposed appointment of a Deputy Town Clerk/Deputy Tax Collector to replace Karen Cook who will be resigning her post in August.

John reported on the recent Communications Committee meeting he attended. The committee is working on the survey and mailing costs. They are still looking into costs for welcome signs.

The Board discussed office layout and space needs at the Town Office. A suggestion has been made to relocate the map files. Neal reviewed other construction arrangements that could be completed.

John reported Brad has hired a part-time employee.

The Board reviewed a concern received regarding young children being left unattended at the skateboard park and children are not using protective equipment. Several children have gone to the Post Office asking for band-aids and wanting to use the phone to call home. John stated the rules and regulations strongly recommend the use of safety equipment. Children 10 and under must have adult supervision. More permanent signing was discussed.

The children's day camp and swimming lessons began this week. There are 10 campers enrolled this first week with more expected for next week. Swimming lessons have about 30 children enrolled.

Dallas Patten attended the meeting. There was an incident at the fire station with a misplaced key and problem with the lock when department members were responding to a fire call. The side light window was broken for entry. Dallas reported the window has been boarded. Selectmen advised him to check at LaValley's for a replacement window. A new door lock will also be purchased and installed.

The Board briefly reviewed a complaint of a new business operating on George Mills Road. Review of past approvals appears the business is operating in a light industrial/commercial park under special exception and site plan review approval granted in the past. Further review of compliance should be reviewed by the Planning Board.

Neal stated he made a site visit to the Stoney Brook area following a recent phone complaint. He did not see anything irregular.

Tim reported he received a donation of video cameras and a tape recorder.

Having held the majority of the meeting using flashlights and glow sticks, in the midst of heavy thunderstorms, a power outage, and the building fire alarm going off, the Board voted unanimously to adjourn at 9:30 p.m.

Respectfully Submitted,

Janet Roberts,  
Administrative Assistant