

BOARD OF SELECTMEN

OCTOBER 14, 2008

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes until approved by the Board at their next meeting.

Present: Don Hill, John Chiarella, and Neal Huntoon.

Also present: Attorney Dan Smith, local counsel.

The meeting was called to order at 7:04 p.m.

Dan Smith reviewed options for collection of the unpaid reimbursement on the tennis court fencing. In March a letter was received from Lineberry Tennis agreeing to pay a total of \$3510 in three installments, to be paid in full by June. In June, having received no payment, a reminder letter was sent. To date, a payment has not been received. Further action was reviewed.

Dan reported he has been reviewing the bylaws of the Fire Department. He will be looking at these further and will make recommendations to the Town.

Dan reported the case with Gateway has been scheduled to go to court in February 2009.

The Board discussed annual renewal forms for appointed town officials.

Emergency Management Director: The Board met with Keith Cutting to review the preliminary job description. Keith indicated that he is willing to take on the responsibilities at this time. He has been involved with the Enfield Fire Department in the past and is interested in offering his experience to the Town. The Board indicated this is an ongoing project. It is unknown at this time just what the position will entail. The State Department of HSEM has support personnel and programs in place to assist the Town. After discussion, Keith indicated he would be willing to move forward with the program requirements. The Board felt that Keith was an ideal candidate. Neal moved to appoint Keith Cutting as Springfield's Emergency Management Director. The motion was seconded by Don and unanimously approved. Janet was asked to call Jeremy LaPlante to set up meeting with Keith and the Selectmen.

Minutes: The Board voted unanimously to approve the September 30 and October 2 minutes as written.

The Board of Selectmen reviewed the request regarding the plans for the Miller property. Three separate pages of plans were submitted. Page 1 being the septic design plan, page 2 the overview of the property presented to the ZBA which received variance approval on 7/10/08, and page 3 the erosion control detail. The septic plans require local signature prior to being submitted to the Department of Environmental Services for subsurface approval. All three pages will be on file at the DES. The Board reviewed documentation and the decision granted by the Zoning Board. The Board authorized the submission of the plans to DES for septic approval.

The Board discussed Town Board members and officials entering a landowner's property. A landowner's permission is required for access. Entering without landowner consent would be considered trespassing. Application forms will be reviewed to be sure they include proper authorization.

Municipal Budget Committee: Recommendations were made for a representative from Springfield to the Municipal Budget Committee.

Correspondence:

The Board reviewed the September letter from the Dutchman's Pond Homeowner's Association.

A copy of the application to DES for a Dredge and Fill permit by Springfield Power is on file.

A copy of a Notice of Complaint under review by the DES for the Denison property on Stoney Brook Road was reviewed and is on file.

Workmen's Compensation estimated 2009 payroll figures were reviewed and will be submitted to the Local Government Center.

Dallas Patten and Erik Rollins met with the Board regarding the Fire Department. The new truck should be in service soon.

Signatures:

The Board voted to release payment for roofing and insulating in installments of 1/3 each.

The Selectmen's Warrant for polling location and hours was signed.

2 Building permits were approved.

Purchase orders were approved for the Highway Department

An Intent to Cut Timber was approved and signed.

Miscellaneous Business:

Dates for budget review were discussed. The Board would like to meet with personnel from the Library, Fire, Highway and Police Departments to review preliminary 2009 budget requests on November 25, 2008. A Preliminary Budget Committee meeting is being scheduled for December 2, 2008.

Personnel evaluations are to be returned to the Selectmen by October 28, 2008.

The Board voted to adjourn at 9:40 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant