

**EMERGENCY PREPAREDNESS**

**DECEMBER 8, 2011**

**MEMORIAL BUILDING**

**6:00 P.M.**

Present: Keith Cutting, Emergency Management Director; Dallas Patten, Fire Chief; Tim Julian, Police Chief; Leigh Callaway, Selectman; Janet Roberts, and Danielle Morse, Field Rep. from NH Department of Safety, Homeland Security. Absent: Pete Abair, Road Agent.

The purpose of this meeting was to update the NIMS (National Incident Management System) data for each department for 2011. Updated NIMS information is a requirement for continued FEMA reimbursement and hazard mitigation funds.

Danielle reviewed 2009 NIMS information. 2011 NIMS material was reviewed. Each department reviewed with Danielle specifications for completion of the 2011 data.

Discussed ICS (Incident Command System) training that has been obtained by each department.

Dallas reported the Fire Department will be doing ICS updates and training this winter.

The highway department has not had ICS training. A work session for highway employees with Danielle was arranged for Friday, January 13, 2012 at 1:00 p.m. weather permitting.

Committee members discussed possible training exercises and will look into completing a training exercise sometime next year.

Keith and Leigh are looking into the possibility of an EMPG grant for a generator for emergency power needs of the EOC (Emergency Operations Center) and Town Office. There may be funding available as well for radios and computer networking. Each would be a separate grant proposal.

The meeting adjourned at 8:35 p.m.

Respectfully Submitted,  
Janet Roberts