

**Planning Board  
Memorial Building**

**April 21, 2011  
7:00 pm**

*These minutes are considered a draft until they are approved by the Board at the next meeting.*

Present: Kevin Lee, Chairperson, Ken Jacques, Peter Keene, Mike Howard, Neal Huntoon, Don Hill, Selectman's representative. Vickie Davis UVLSPC Absent: Darrin Patten

Also present: Justin Hastings, George McCusker, and John Trachy

Kevin called meeting to order 7:00 pm.

Minutes accepted as written.

Springfield is allowed 2 representatives to the Upper Valley Lake Sunapee Planning Commission. Currently one position is open; request was made to put a message out on list serve and the website concerning the opening.

Appointments: David & Jane Richardson were a no show.

Minor changes to the Excavation Regulations. Final review will occur in May.

Vickie questioned if the Board would accept the Valley News as Springfield's official paper for notifications. Board agreed.

Work Plan for year:

Capital Improvement Plan – May

Put together a committee? List needs on list serve and website. Darrin will be serving as chairperson.

Driveway Regulations – June meeting

Special Exceptions – June/July meetings

Zoning Changes per RSA's – August meeting

Regulation changes/site plan – August meeting

Workshop dealing with lot size – September

New business: George McCusker brought up the possibility of finding a Zoning Administrator for the town.

Correspondence: Planning Conference, Permit by Notification

Adjourned: 8:50pm

Respectfully submitted,  
Tamara Butcher