

BOARD OF SELECTMEN

JULY 27, 2009

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Present: David Tucker, John Chiarella, and Donald Hill, Selectmen; Janet Roberts, Administrative Assistant; Tim Julian, Police Chief; and resident Ed Belfield.

Public Comments: Ed Belfield wondered if there had been any resolution for an access to Royal Arch. John reported that it is on his list of projects.

Sullivan County Commissioners: Commissioners Ethel Jarvis, Ben Nelson and Jeff Barrett met with the Board. The Commissioners have worked diligently to approve a 2009-2010 budget, curtailing expenses, while meeting county needs. The approved budget does not call for any increased tax impact from the county to the municipality. The addition to the correctional facility is moving forward. It is hoped there will not be any tax increases from the bond for the addition. Contra-revenue adjustments due to the budget shortfall from a couple of years ago will be done before the first bond note comes due in the 2010-2011 budget. The county budget will take a hit from increased retirement contribution amounts being passed on through the State of New Hampshire. The County is joining the Local Government Center in their suit against the State.

A great deal of time was spent reviewing the housing situation at the correctional facility and the benefits gained from the addition/renovations. The Commissioners also reviewed services provided by the nursing home. Cuts in reimbursement rates continue to be a concern.

Sandy Beach: Dallas Patten, Fire Chief reported on an incident on Sandy Beach Road. The Fire Department was called to respond for a leaking oil tank. There was some seepage into the lake. An oil containment barrier was set up in the lake and the Department of Environmental Services responded immediately. DES is now in charge of the clean-up, and reports to Dallas daily. The resident's insurance and DES are responsible for all relative costs. There should be no expense to the Town. Clean-up is going well.

Police Update: Tim reported on a resident that has recently been admitted to a nursing home.

Stop Signs: Dave questioned whether Tim has received any communication from the State regarding the request for STOP signs at Bowman Road. Tim says he has left messages and even went to the office in Concord and has had no response.

Ed Belfield stated that all the houses along NH Route 114 do not have their new Main Street house numbers displayed. Tim says he had posted second notices requesting compliance by July 4th. He will check again.

Tim reported that Mike will be on vacation next week. He explained to the Board that Mike does not take call time when he is not scheduled to be on duty since he is not reimbursed for call time or overtime. The Selectmen suggested this be looked into for next year's budget.

Recreation Department:

Laura Patten met briefly with the Board to question how money is expended from the operating budget or the recreation revolving fund. The Recreation Department is planning a Square Dance for September 26th. Recreation Committee officers were nominated and elected at a meeting this evening. Chair – Sara Ellis, Co-Chair – Alison Patten, Treasurer-Brandt Denniston, and Secretary-Laura Patten.

The Selectmen discussed the “extra” basketball stanchions that have shown up on the basketball court. All members voted in agreement to request that the stanchions be removed; Personal property could create liability issues for the Town. John will see if he can find out who they belong to. The Board will ask Tim and Mike for their assistance.

John stated he felt the Selectmen should use some of the Recreation Facility Fund money to correct drainage issues and address parking issues at the park. All Selectmen were in agreement and will work toward obtaining information regarding pricing and work required.

Sign boxes: The Board reviewed price sheets for plastic signs and enclosed sign boxes for installation at the recreation field. After review, John moved to purchase a case large enough to post the park regulations, using funds from the recreation facility fund. The motion was seconded by Don and unanimously approved.

Preservation Easement: The Selectmen reviewed a Preservation Easement application. The documentation of historical significance of this and other barns in town was discussed. The Board did not feel it was in the Town's best interest to approve an easement of this nature.

Personnel Policy: The Selectmen would like to have Tamara pull together portions of the Town's existing personnel policy with samples obtained from other towns as well as the LGC Wage and Benefit Report. A small portion of the policy will be reviewed during subsequent Selectmen's meetings. The Selectmen would like to begin by reviewing vacation time at their next meeting.

The Board touched on matters relative to the accrual of vacation time, approval for vacation leave, holidays, comp. time, and office staffing and employee hours.

Building Needs:

Police Department:

The Selectmen would like to move forward with investigation as to the purchase of property for relocation of the Police Department. They will review assessment data from the town assessor.

They would like to have Tim and Mike pull together some idea of what the least cost would be to set up their office in another location.

The Board would like to research whether there might be grants available to assist the Town with this and other needs. The Selectmen asked Janet to investigate the possibility of finding a grant writer for the Town.

Fire Department:

The bids for replacement of the heating system were reviewed. John stated he has spoken to fire department and they have recommended staying with oil heating units versus changing over to propane. The Selectmen will review the bids at their next meeting.

Emergency Management Plan:

RFP's have been received for re-writing the EMP. Application for grant money is due by September. Don and Dave appointed John as the Selectmen's representative to work with Emergency Management Director, Keith Cutting in processing the application.

Town Buildings:

Brad spoke to Don regarding the need to replace the heating fuel tank at the highway garage. Brad would also like fuel containment tanks for the oil tanks in the town office and town hall. Don moved to approve \$2500 for the purchase and installation of oil containment and fuel tanks. The motion was seconded by John and unanimously approved.

Cemetery:

Don met with Mr. Dashner and took pictures regarding concern with damages to cemetery plot markers and gravestones with lawn mowers and weed whips. John reported there was a Cemetery Trustee's meeting Thursday at 4:30 p.m. at the Town Office. Dave is the Selectman representative to the cemetery committee. If Dave is unable to attend, John will, and this will be brought up to the Board.

Signatures obtained for the following:

KRSD Kindergarten rental agreement.

PSNH Outdoor Lighting Maintenance Agreement and Smart Start Agreement.

Inventory of Taxable Property form request.

Abatement to Tax Collector.

Yield Tax assessment.

Amended Circuit Rider contract for UVLSRPC services to the Planning Board.

NH DRED application for reimbursement for State Forest.

A purchase order for Ossipee Mountain for pagers for the fire department was discussed. Janet will contact Dallas. The Board will sign the order once their questions are answered.

WCNH Contract: The Selectmen are concerned with information relative to local representation and how the town's apportionment of costs would be handled. They would like someone to address their concerns before they sign the contract.

Correspondence:

The Board reviewed a letter from Mr. MacDowell regarding his building application.

Notification received from Attorney Smith regarding the Nemcovich/Costello court case.

Review of a complaint regarding the State's culvert on Route 114/Main Street near Philbrick Hill. The Town has been served notice that the State is in the process of getting the proper permits to correct the situation

Notification received that Northwind Security has built a new structure on a non-residential property. The Selectmen agreed a permit was erroneously issued. The owner will be contacted regarding correction of the situation.

Selectmen would like to begin reviewing and rewriting the building permit application.

The Selectmen voted unanimously to adjourn at 9:55 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant