

BOARD OF SELECTMEN

SEPTEMBER 27, 2010

MEMORIAL BUILDING

6:45 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Present: Chairman John Chiarella, and Don Hill.

Also Present: Tom Duling, Health Officer, Keith Cutting, Emergency Management Director, Justin Hastings, Susan Chiarella, Bill Huntoon, Scott Gambino, Marie Newcomb, Bryan O'Day and John Trachy.

The meeting was called to order at 6:50 p.m. The Selectmen moved to enter into non-public session under RSA 91:A II (c) to meet relative to delinquent property taxes.

At 7:05 p.m. the Board voted unanimously to seal the non-public minutes and to move back into public session

Public Comments:

The absence of one Selectman was so noted. J. Chiarella reported on the resignation of David Tucker. A letter of resignation has been received and reviewed by both John and Don.

Scheduled Appointments:

Dick Fraser, of One Source Properties & Permitting met with the Board to discuss the land on Sanborn Hill Road. (Map 20, Lot 370-112). He has had some interest in the property. He questioned what the town requirement would be as to certain things that exist on the property and proposed use of the site. Would a new owner be bound by requirements of the previous owner. J. Chiarella stated the new owner would be required to go through the same process as anyone else. Mr. Fraser questioned the legal requirements for reclamation of materials that exist on the site, and reviewed statutory provisions. Mr. Fraser would like to have a legal opinion drafted regarding reclamation requirements to submit to the Board. He questioned if the Selectmen would be willing to have that opinion reviewed by Town Counsel. The Board agreed to review the situation, when presented.

Jack O'Lantern Park – Present: Ann Norejko, owner, Abutters Melodye Waddell, Gary Hepburn, Carol Chetwynd-Bryant Judy Lawlor, and Robin Corbett. Mrs. Norejko reported owners of the home at # 28, (Map & Lot 35-272-371T) have been evicted from the park for failure to pay lot rent, among other things. Their mobile home is vacant and has not been cleaned out. The M.H. is unsanitary and full of debris. Mrs. Norejko and residents voiced their concern regarding safety issues and health hazards to the community. Property taxes on the mobile home have not been paid for several years. Tom Duling reported he has been to the site. Mrs. Norejko would like to move the M.H. off the existing site. She has a tenant who would like to place a new M.H on the site. Points of discussion included unpaid taxes, tax deeding, condemning the property, disposal of the M.H and costs associated in doing so. The Selectmen agreed they need to review the situation with legal counsel to determine the appropriate steps to take. The Selectmen agreed they would contact legal counsel and review a proposal at their next meeting scheduled for October 11th. They will speak to Chief Julian regarding unauthorized access.

Sue Chiarella discussed the possibility of having some spot in town for a community bulletin board as a means for people to communicate with one another. John noted the town boards are used for public notices and the space is limited. The website is for town information not of a commercial nature. Discussion included the best location and who would oversee the content. Options were discussed. Keith

Cutting suggested checking with the postmaster regarding establishing a community board at the post office.

Minutes: The Selectmen unanimously approved the minutes of September 13, 2010.

Board and Department Updates:

Don reported the planning board meeting was quiet.

John reported the Selectmen are charged with appointing a replacement for office of Selectmen. They welcome contact from any interested party. Dave's term expires in 2012. The appointment will go until March 2011. Election of officers at Town Meeting would then be for one one-year term, and one three-year term. (Don's term expires 2011).

Keith Cutting, Emergency Management Director, asked the Selectmen for direction for the Emergency Operations Committee. Points of discussion involved the use of the fire station as an emergency operations center and the need for an emergency command center to be located somewhere other than where emergency operations are being carried out. Use of the Town Office as an Emergency Command Center was reviewed. Keith explained there are state and federally backed grants to assist with this. If grant funding were not available or if funding was inadequate then money would not be spent. Keith reported that under the requirements of Homeland Security, the Town has a legal responsibility for the care and protection of its citizens during an emergency event. The Fire Station is suitable for temporary small scale, or day shelter use. More long-term or wide-spread need would be met by coordinating other local resources and facilities. Don and John agreed to direct the Local Emergency Operations Committee to pursue utilization of the Town Office as an emergency command center.

School Budget and Schools Committee: John reported the Schools Committee met recently. Reportedly, rising costs of health insurance and contributions to the state retirement system reflects approximately a \$600,000 increase to the school budget, so far. The teachers are working out the terms of the Collective Bargaining Agreement. John expressed concern that programs need to be looked at closely as taxpayers are having financial difficulties. Points of discussion involved the school budgeting process. In answer to a question regarding looking into other school districts, Don noted costs associated with withdrawing from the district.

Lighting and Noise Ordinances: Don reported there would be a work session held Tuesday evening at 7:00 p.m. to "brainstorm" information regarding lighting and noise issues.

Minimum Impact Expedited Application for Star Lake Properties to repair boat shed and dock. The Conservation Commission has signed off on the application.

Bridge inspection report from the State of New Hampshire Department of Transportation. Gove Brook crossing on George Hill Road and Star Lake Bridge are on the State's "red list." At a recent seminar, Brad learned the waiting list for funding for bridge repair through the State is to 2020. The Star Lake Bridge was inspected prior to the town voting to turn that section of Star Lake Road and the bridge over to the landowner in March 2010.

National Flood Insurance Program: The Town has been accepted in the program. Property owners may now purchase flood insurance. Press release information was provided and will be published.

Highway Drainage Project: John reported the highway department has made good progress. The site visit scheduled for October 11th will begin at 6:30 p.m. instead of 7:00 due to darkness.

Building permits, fines and processes: Discussion regarding a fine structure and ability to recoup costs associated with violations and other permit violations.

File system and scanning: Discussion regarding a document filing and scanning system for archived documents. The Selectmen approved the purchase of an additional file cabinet.

Building Repairs: Irving will be contacted to do the required boiler and fuel line upgrades.

Selectmen will schedule a time for interior and exterior walk-thru of town facilities to review necessary repair issues. A representative from LGC Risk Management will be invited.

John will work on putting together a list of work to be done at the recreation field. Discussion included associated costs of having work completed by town employees versus putting the projects out to bid.

NHDES Municipal EcoLink: E-bulleting from NH Department of Environmental Services designed to inform residents of latest environmental trends, grants, and rules. A link to the information will be provided on the town's website.

Copier Lease: Discussion regarding additional fees being charged by the copier lease provider due to increased use of the copier above the lease agreement. The Selectmen recommended that documents be distributed to Board members in PDF format through e-mail and that members be encouraged to bring their copies with them. A notice and copy log system will be established.

Becky Holland, from Southwestern Community Services would like to hold "open hours" one morning per month in the Town Office meeting room to meet with those receiving services or interested in the services SCS provides. The Selectmen approved the sessions. The first session will be October 19 from 10:00 to 12:30. A notice will be posted on the website and locally.

Signatures:

Forest fire wages/expenses form for the State
Purchase orders
Intent to Cut Timber
Yield Tax Assessments
Building Permits

Miscellaneous Business:

Bryan O'Day noted his concern regarding posting of the minutes of the September Zoning Board. Requirements of the Right to Know Law were reviewed.

The meeting adjourned at 9:20 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant

