

BOARD OF SELECTMEN

DECEMBER 13, 2010

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Present: Selectmen, John Chiarella, Leigh Callaway, and Don Hill. Also in attendance Police Chief, Tim Julian, Bryan O'Day, Justin Hastings, and Bill Huntoon.

The meeting was called to order at 7:00 p.m.

Public Comments: None heard.

Appointments:

Mascoma Valley Snow Travelers: Josh Worthen, MVST President met with the Selectmen. Josh reported the snowmobile club annually reviews the Class VI roads they maintain and groom for winter trails. There are no changes proposed in the Class VI roads currently being used. The Selectmen reviewed the maps and list of Class VI roads. The agreement was approved and signed.

The Minutes of November 22, 2010 were unanimously approved as written.

Old Business:

Leigh reported the Trustees and Fire Chief have approved locking the library door between the library and bathroom hallway during the hour's kindergarten is in session.

Board and Department Updates:

Conservation: Leigh reported he and a small group of Conservation Commission members walked town property along the northeast borders at the Grafton and Wilmot town lines last week. The Commission is working to identify and mark property boundaries.

The Commission has asked the Selectmen to reappoint Bob Ruel, Cynthia Bruss, and Ken Jacques. John Trachy is not seeking reappointment. His term expires in 2011. Bruce Allen is interested in filling the vacancy. The Selectmen unanimously approved the appointments.

Zoning: John reported there were no scheduled hearings. The Board spent time reviewing information and procedures for applications and hearings. Barbara Dunlap has resigned from the Zoning Board. Zoning Board members appointed Susan Chiarella to replace. Steve Berkeley was appointed as an alternate.

Ambulance Committee: Peter Lacaillade, Assistant Fire Chief, and Jeff Milne are interested in serving as representatives to the New London Ambulance Study Committee. Leigh Callaway moved to appoint both Pete and Jeff as co-representatives, seconded by John and unanimously approved.

Fire Department: John reported due to a miscommunication, the vendor for fire department turnout gear submitted the order for three replacement sets of gear instead of two. The fire department budget is adequate to cover replacement of the additional set this year. Dallas will be submitting a purchase order for the additional set.

Public Assistance: Don noted the Selectmen need to review regulations for public welfare assistance to determine how to balance the impact to tax payers while meeting the needs of those in distress, but also protecting their right to privacy. Repayment procedures were discussed. The Selectmen will each take some time to review regulations and address any individual questions they may have with counsel from the Local Government Center.

Property maintenance review: John reported that Brad has corrected problems found with grading around the lower level library entrances. The Selectmen will be investigating costs to

1. Insulate the window openings in the police department
2. Research costs for window replacement in the town office meeting room
3. Research costs to repair the leaks in the highway/fire garage roof
4. Replace/repair the gaskets in the highway/fire garage doors.

Leigh reported that B. Manning has indicated he will do some investigation regarding finding someone who may be able to assist the town with researching and writing grants to assist with some of these projects.

John discussed the possibility of appointing a committee to discuss options for repair/replacement of wood exterior at the town meetinghouse.

Budget review: The Selectmen will meet with department heads at their next meeting to review proposed 2011 budget requests.

Cemetery: Don questioned the increase in cemetery wages. This will be looked at further.

Correspondence:

Review of letter from N. Sacks regarding Notice of Failure to File PA-28 form.

Review of early termination of contract costs from Unifirst. John C. reviewed cost comparisons of termination fees, purchasing of clothing and continuing with the contract. The Selectmen discussed writing a letter to Unifirst.

Septic approval received for Stewart property on Main Street.

Leigh reported Oak Hill owners have met and are discussing reforming an Oak Hill Homeowner's Association.

Signatures:

Purchase order – Highway

Refunds processed for overpayment of taxes.

Municipal Assessment Data Sheets reviewed and signed for submission to the Department of Revenue.

Miscellaneous Business:

Holiday Closings. Discussed and approved holiday closings. The Office will be closed Thursday December 23, Monday December 27 and Monday January 3 for Christmas and New Year Holiday observance.

Selectman's Meeting: The Selectmen agreed to reschedule their meeting from Monday December 27, to Tuesday, December 28. They will start the meeting at 6:30 p.m. with a non-public session as per RSA 91-A regarding delinquent property taxes. They will begin meeting with department heads at 7:15 p.m.

This meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant