

BOARD OF SELECTMEN

SEPTEMBER 13, 2010

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Present: Chairman John Chiarella, Dave Tucker, and Don Hill.

Also present: Tom Duling, Health Officer, Tim Julian, Police Chief, and several other residents.

Due to the numbers present the meeting was moved to the downstairs meeting room.

Chairman Chiarella called the meeting to order at 7:05 p.m.

To accommodate the public, the Selectmen agreed to open the discussion regarding zoning compliance on the Jones Hill Road LLC property on Oak Hill Road. Several residents from Oak Hill were in attendance. John Chiarella explained that the Selectmen would be dealing with town regulation issues relative to planning and zoning. Mark Brunelle, part-owner and of the property and also the contractor was present. Mr. Brunelle presented new septic and building plans for the property. All plans reflect the removal of the garage, which is the area of non-compliance. Mr. Brunelle stated that the location of the house now meets setback requirements. He reported that he has had saw cuts made in the garage walls, and is just waiting for permission and his permits to be in place before removing them so as to only have to move his equipment to the site once.

The permitting process was reviewed. The plans will be reviewed and measurements will be checked and verified. Driveway approval, septic setbacks and state approval for the septic design will need to be received before the building permit can be processed. The Selectmen need certification that the foundation for the garage is gone before any of the permits are approved. The Selectmen unanimously agreed to allow Mr. Brunelle to knock down the garage walls and backfill the hole for safety. Further activity must cease until all permits are in place.

Residents from Oak Hill noted their concerns regarding proceeding without approvals, and protective deed covenants. Discussion involved the location and square footage of the proposed house, without the garage. Concerns regarding water issues and septic issues in the area were noted. John suggested that association members meet with Mr. Brunelle to address their concerns relative to association covenants and restrictions.

The Selectmen confirmed that the foundation for the garage will be taken down and back filled. Nothing else is to happen on the property until the permits have all been processed.

Public comments: John Trachy questioned whether the Selectmen had a comparison of the changes in gross assessment of land and building values with the new assessment data available. John Chiarella noted that the values are preliminary. There has not been a comparison made yet. Final assessment information will not be available until the review process with Avitar has been completed.

Minutes: The Selectmen unanimously approved the minutes of August 16, 24, 30, and September 7, 2010 as written.

Town Building Update:

Historical Museum roof replacement planned for October.

Inquiries have been made as to repair of the stone wall at the museum. The Selectmen will need to take a closer look and determine requirements and specifications. The project, if done, would need to be put out to bid.

John reported Brad has started work on the drainage repair at the highway garage. The project is on track for the meeting in October.

John reported that prices for uniform rental for the highway department are increasing. Brad has discussed clothing purchase allowance with the Selectmen in the past. The Selectmen are in favor of investigating this further, and would like a firm proposal of clothing needs and costs.

John noted that Steve Klein has spoken to him regarding replacing the carpeting in the library meeting room. Floating, snap and lock flooring has been ordered. John recommended that Steve find someone who is knowledgeable in floor installation to help him with the installation. The Selectmen agreed they are willing to contribute toward the cost of the flooring and/or installation, but would need a firm amount from Steve as to what he is looking for.

John reported that three of the plastic fire-alarm pull down boxes have broken over a year or so. There are 6-7 more plastic panels in the building. Replacement panels are metal. Discussion followed regarding costs for replacement of one unit versus replacing the 6-7 remaining units. The Selectmen agreed to approve the expenditure of up to \$800.00 for the replacement of the remaining units.

Dave noted his concern regarding problems of redundancy in trouble signal notification from the alarm dispatching center. Discussion followed. Suggestions were to send a letter to the alarm company and to ask a representative from the alarm company to attend the next Selectmen's meeting.

Discussion noted regarding concern of KLPA regarding placement of reflectors on the town raft for next summer.

Local Emergency Operations Plan: Keith Cutting, Emergency Management Director present.

The Emergency Management Committee met last week and voted to recommend that the LEOP be accepted by the Selectmen. Primary and secondary responsibilities during a disaster were

reviewed. Once the plan is approved the NH Bureau of Emergency Management will retain a copy. Keith explained this is a standard plan to get federal funds for disaster reimbursement or pre-disaster mitigation measures. The Town is also eligible for grants to assist in emergency preparedness grants.

John stated the committee had identified a generator for the town office building as one of the top priorities for funding as the building would serve as an emergency command center during an event.

A motion by John, second by Don to approve and sign off the Local Emergency Operations Plan was unanimously approved.

A motion by John, second by Don to recognize the committee for their hard work in completing this document was unanimously approved.

Keith noted the next step in the process would be for each individual department to prepare standard operating procedures. The committee has agreed to stay together to further develop the program, identify needs, and seek grants under the direction of the Board of Selectmen.

Department Updates:

Zoning: John reported the variance request for Bryan O'Day had been approved.

Michael Hansen has requested an amended Special Exception for a boat storage business on the site of his bridge construction business on Maple Avenue. The ZBA raised a question about the status of Maple Avenue. John has spoken to Brad regarding the ability of the road to handle increased traffic.

Fire Department: John reported on the brush fire at the Croydon/Springfield Town Line off Stoney Brook Road over Labor Day weekend.

The Selectmen discussed personnel evaluations and meeting with department heads. Personnel reviews will be distributed. The Board agreed to hold a meeting with department heads on Tuesday, October 26, 2010 at 9:00 a.m.

John noted he had reviewed online training for election coverage. Hours of Selectmen coverage at the polls was reviewed.

Correspondence was reviewed.

Signatures were obtained for Intent to Cut Timber forms, Yield Tax Assessments, and notices regarding missing 2009 Report of Cut forms.

Dave reported the Sullivan County Sheriff's Department is switching to a fleet wide fuel program and has provided a list of participating vendors to Tim. Tim noted in April there had been a significant savings through the State, but that is no longer the case. He will be looking into fleet pricing.

The Board voted to adjourn at 8:20 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant