BOARD OF SELECTMEN **DECEMBER 5, 2011**

MEMORIAL BUILDING **7:00 P.M.**

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Selectmen Present: John Chiarella, Chairman; Don Hill and Leigh Callaway.

Meeting called to order 8:05 a.m.

John Trachy, Cynthia Hayes, and Scott Seekamp were also present to hear the decision regarding use of the shoulders along portions of Deer Hill and Stoney Brook Road by the Mascoma Valley Snow Travelers snowmobile club. They addressed their concerns with sharp corners, visibility, and misuse. John Chiarella noted the Selectmen had spoken to Tim Julian, Police Chief during the November 28 meeting and addressed concerns. Tim approved with the Selectman's following conditions: A shelf is to be constructed along the underpass of I-89, speed limit is to be posted at 10 MPH, and trails are to be marked. Permission was granted to Mascoma Valley Snow Travelers. The highway department will maintain a snow shelf along the shoulder when possible. This is not proposed to be long-term use, but to alleviate a problem while the club seeks alternatives.

Miscellaneous Business:
Tom Duling was present. He has been to the Tucker residence and feels that they are all set. The proposed location of the carport has been moved away from the brook. Setbacks are met. Building Permit and a follow up letter to the Tuckers was signed.

Signatures:
Building permit for Mills
Transfer Station Ordinance
Municipal Data Assessment

Budget Work Session:

Review of contract for Health Insurance Trust. Rates are increasing 16.1%. Selectmen will be further reviewing employee wages and benefits. Discussion regarding amending the definition of full-time in the employee handbook. Motion (Leigh), second (Don), to define full time to 40 hours per week as scheduled. Motion unanimously passed. Leigh will submit a draft to change the Personnel Manual.

Discussion regarding the possibility of creating a full-time position for highway, custodial, and cemetery maintenance within a year. If a decision is made to do so, the position would be posted. A CDL license would be required.

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Discussed the possibility of encumbering some funds from this year's budget for projects that have been planned but due to constraints have not been completed. The project list will be further reviewed.

Review of budget worksheet line item. Preliminary estimates made. Wages will be reviewed. More information is needed in several categories.

Selectmen briefly discussed the Old Home Day Expendable Trust account. Leigh will speak to Brandt.

Meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Janet Roberts

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