

BOARD OF SELECTMEN

SEPTEMBER 12, 2011

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Selectmen Present: Chairman John Chiarella, Donald Hill, and Leigh Callaway.

Others Present: Todd Fleury, Bryan O'Day, George McCusker, Scott Gambino, Mike & Judy Lawlor, Bill Ellis, Justin Hastings, Bill Huntoon, Tom Duling, Health Officer, Pete Abair, Road Agent, and Tim Julian, Police Chief.

Chairman Chiarella called the meeting to order at 7:00 p.m.

Minutes: Motion (Don), second (Leigh) to approve the August 31, 2011 minutes as written. Motion passed unanimously.

Maintenance Project List – discussion tabled. John is working on updating the list.

Beach Use/Parking Ordinance: John Chiarella explained beach use and parking ordinance.

Discussion: There will not be tags for beach use, but users will be encouraged to display a valid transfer station tag as proof of eligibility. In the absence of a tag, beach users may be required to show proof of eligibility to use the beach. The proposed ordinance will be amended to reflect the above requirements. The ordinance will be enforced by the Police Department. The ordinance meets with Tim Julian's approval. Motion (Don); second (John) to approve the ordinance as amended. Motion passed unanimously.

Transfer Station Ordinance: Ordinance reviewed. Motion (John), second (Leigh) approve as written. Motion passed unanimously.

Employee Handbook: Leigh reported he has transcribed the written policy into electronic format. The personnel policy dates back to 1995 with revisions made and approved. Leigh drafted a policy relative to town employee use of Information Technology Resources.

Discussion: Don recommended policy be printed for current employees and allow them the opportunity to comment before selectmen vote to adopt. This is no reflection on employees, but is due diligence with increased IT applications. Motion (Leigh) second (John) to show town employees the personnel policy and allow for input before the IT policy is adopted at the next meeting.

DRED Grant: Fire Department has been awarded a \$2,000 grant for protective equipment from the NH Department of Resources and Economic Development. Motion (Leigh); second (John) to accept a \$2,000 grant. Motion passed unanimously. The funds will be put back into the fire department's operating budget.

Computer Update: Discussion: replacement of the Town Office computer server, hardware, and software as scheduled and budgeted. Motion (Leigh), second (John) to recommend getting a quote from NH Computer Specialists to replace the server, hardware and software and have it installed. Motion passed unanimously. John noted NHCS will have statistics of what and how we are using the system and be able to tailor equipment to meet these and future needs. Leigh recommends perhaps increasing disk space so more data can be scanned and filed in PDF format.

Guardrail: Quote for \$3234.00 from CWS Fencing to replace the guardrail on Town Farm Road. Pete is to call CWS to review questions relative to additional billing if unknown conditions arise. Motion (Leigh), second (John) to approve CWS bid of \$3234 for installation of guardrail on Town Farm Road. Pete will make a phone call to review approved costs. Pete is authorized to make a decision regarding additional costs if difficulties arise during installation. Motion passed unanimously.

Leigh reported he has been reviewing the highway budget with Pete. There has been money appropriated every year for guard rail replacement. He is comfortable with the numbers for this project.

Peter reported Henry Bresnahan has looked at the loader and estimates \$5200.00 to fix center pinion, fix rust, fenders, weld, and repaint. Henry is insured. Pete will have him write up a quote. Henry will also look at the red truck and provide a quote as to what it will take to patch it up and get it through this winter.

Leigh reported Sullivan County has qualified for reimbursement of costs associated with Tropical Storm Irene. Storm expenses for the highway department may come back in.

Correspondence:

Quote from Capitol Alarm for alarming the expanded areas of the police office. Motion (John); second (Leigh) to approve the expense. Motion passed unanimously.

Notice of joint meeting with Town Road Agents & Chiefs of Police to be held at the Kearsarge Learning Campus on Thursday, July 22 at 9:00 a.m.

Notice of meeting dates for the State 10 year transportation planning. George McCusker may be willing to attend as one of Springfield's Representatives to the Upper Valley Lake Sunapee Planning Commission.

Notice of possible grants that may be available through the forest service. The Conservation Commission may be interested in some of these.

Notice of Learning Track workshops being held at the Local Government Center.

Signatures:

Timber Intent to Cut forms (2) MacCreighton & Shields.

Building Permits (2) Ellis – shed & deck. Tom Duling has been to look at the sites and both look good. Building permits were approved.

Miscellaneous Business: None

Meeting adjourned at 7:45 p.m.

Respectfully Submitted,
Janet Roberts

DRAFT