

**BOARD OF SELECTMEN**

**MARCH 28, 2011**

**MEMORIAL BUILDING**

**7:00 P.M.**

Selectmen present: John Chiarella, Chairman, Donald Hill, and Leigh Callaway.

Other Present: Tom Duling, Health Officer; Keith Cutting, Emergency Management Director; Peter Abair, Road Agent, Tim Julian, Police Chief; Mike Beaulieu, Police Sergeant; and John Trachy, Bill Huntoon, Justin Hastings, Scott Gambino, Marie Patten, George McCusker, Bryan O'Day, Judy Lawlor and Mike Lawlor.

Chairman Chiarella called the meeting to order at 7:00 p.m.

Public Comments: Judy Lawlor on behalf of Ann Norejko, owner of Jack O'Lantern Park inquired where things stood with the Waite/Locke mobile home at 28 Jack O'Lantern Park. She (Mrs. Norejko) would like to get this mobile home off her property so she can start collecting lot rent again. John noted this item is on the agenda for later discussion.

No other public comments heard.

Scheduled appointments:

Keith Cutting, Emergency Management Director: Leigh provided copies of 1948 building diagrams and electrical specifications from the town office building. He also had a mark-up of the Local Emergency Operations Plan, which must be updated annually, due for September 2011.

Keith reviewed Emergency Management needs. As per the Emergency Operations Plan, authority to proceed is Selectman's. EMD can assist in doing leg work, planning, and applying for grant funding. Building diagrams and electrical specs will help during planning process for emergency operations command center at the town office building if that is the direction the Selectmen wish to take.

Hazard Mitigation: Discussion regarding Letter of Intent for Hazard Mitigation funding. The Lake Sunapee Protective Association's presentation of March 17 identified marginal culverts that may need replacing. Most of those identified are on State or privately owned-roads and would not fall under town jurisdiction. Letter of Intent must be returned by May 13, 2011. Selectmen gave approval for Leigh to complete and submit the Letter of Intent. Identification of specific needs will be required.

Fast Roads Fiber optic Project

Emergency Operations Center:

Fast Roads has federal funding available to assist communities with costs for electrical requirements of the fiber optic equipment. Leigh would like to have a preliminary review done to estimate costs for a generator for the town office building.

This is for estimates only and is not project ready for bidding. Feasibility of whether this project could tie in with the needs of an emergency operations center discussed.

EOC requirements and merging of funding will need further research. Motion made (John) and seconded (Leigh) to reconstitute the Emergency Operations Committee and to proceed with researching the needs for an operational Emergency Operations Center. Motion unanimously approved. Notice will be sent to all previous members and anyone else interested in serving on the committee. Will check with Danielle Morse, Field Representative, for the NH Department of Safety to see what other towns have done.

Motion made (Don) and seconded (John) to approve Leigh contacting a generator vendor for guidance purposes only. Motion unanimously approved.

Tom Duling: Building permit for Bonacci property on Spring Glen. Original application denied as it appeared the proposed construction was too close to the property line. Upon discussion with the property owner and builder it was determined a 4 x 8 deck at the entrance of the home had been constructed last summer to replace an existing rotting structure. The proposal is to construct a roof over the doorway. The application and plans have been corrected to show the proposed roof. There is no enlargement of footprint or changes to existing structure. Tom and Selectmen unanimously approved building permit.

Pete Abair, Road Agent, present at Selectmen's request to update on Highway Department status. Pete reported equipment is not at a point where it cannot be fixed. Pete is reviewing employee duties and putting together project list and equipment maintenance needs. Pete will assess needs for hiring employees after the middle of April when plowing is complete

Hogg Hill: John reported a couple of concerned citizens have contacted individual selectmen regarding school bus issues during recent storms. Pete stated he has met with bus driver who drives Hogg Hill. John reported that he has been in contact with Jerry Frew, School Superintendent, who will be putting together a transportation committee to review this and other bus issues in the district.

Storm Debris removal: Pete will begin cleaning up from the ice storm once the snow has melted. Tony Bergeron, Sunapee Road Agent, had a crew and chipper on their end of Hogg Hill and cleaned up some of the brush on Springfield's end.

Cemetery clean-up will begin as soon as conditions allow. Discussion and motion made (Leigh) and seconded (John) to request assistance from inmates from Sullivan County again this year. Motion unanimously approved.

Discussion regarding mileage for use of personal vehicles. There is no line for mileage in the highway budget. Discussed incidents requiring emergency needs for parts during times when the trucks are plowing. Selectmen asked Pete to notify the office when these situations arise. Motion made (Leigh) and seconded (John) to cover mileage expenses under fuel and wages. Motion unanimously approved. Selectmen will add a mileage line item in 2012 budget.

Green-up Day: Discussed Conservation Commission Green-up Day. Town supplies bags and gloves. Pete did not see a problem with picking up the trash collected. The State usually picks up the trash along Route 114/Main Street.

Minutes of March 14, 2011: Motion made (Leigh) and seconded (John) to approve as written. Motion unanimously approved.

28 Jack O'Lantern Park – update: Tax Collector's deed was executed today and has been delivered to the registry of deeds for recording. The additions on the mobile home make it difficult to move the mobile home of the site at this time. Selectmen agreed that due to the existing condition of the home, it is not habitable, and could not be made habitable without expenditure of a large amount of money. Their feeling is it should be demolished. Tom Duling, Health Officer, stated that as the mobile home currently exists, it is not livable. Someone could not be allowed to move in there in its current condition. Discussion: the town has a statutory provision to notify the former owners that the mobile home will be demolished, as well as to offer the property back to the former owners. The former owners have 30 days from the date of notice to inform the Town if they wish to buy it back. Mrs. Lawlor noted the park owner will not allow that mobile home to stay in the park. Notice for bidding will be posted once the statutory notification process is underway. Motion made (John) and seconded (Leigh) 1. The mobile home is not worthy of being made habitable or salvageable. 2. Selectmen will proceed with offering the home back to the former owner, 3. Demolition of the mobile home will be put out to bid when appropriate. Motion unanimously passed.

Legal counsel will be contacted to begin the process. The Selectmen agree they will ask the former owners to sign-off sooner than the 30 day window if they do not wish to repurchase.

Swing set update: Discussion regarding repair/replacement of swing at memorial building. A new swing set can be purchased for between \$1200 and \$1500. Selectmen agreed swing should be provided. Discussion regarding school board's consideration of closing Springfield Kindergarten with budget cuts etc., and kindergarten enrollment numbers are down. Matter to be voted on at School Board meeting April 7<sup>th</sup>. Relocation of the swing may change pending outcome of school board's decision. Motion made (Don) and seconded (John) to retire the existing "legacy" swing set and arrange for replacement. Motion unanimously approved.

Public encouraged to attend school board meeting on April 7<sup>th</sup>. John will write a letter to the school board reiterating the importance of Springfield Kindergarten to the community.

Building Permit: Star Lake Properties application for construction of a barn. Discussion RE: accessory agricultural building. Letter from Ausbon Sargent Land Protective Trust approving of the construction in the conservation easement area. Meets all setbacks. No other zoning or planning requirements needed. Septic application pending. Barn will have running water and a veterinary area. Tom Duling will do a site visit. Selectmen to sign off following Tom's review.

MEAP Data report: Discussion regarding report of SDES energy audit of town office building. Don is almost finished with the paperwork to dovetail this report with energy tracking and possible future grant allocations. Representative from SDES would like to review report with Selectmen. Don will finish project and Selectmen will then schedule a meeting with SDES.

Copy of the study results will be posted on the website.

Board and Department Updates: John reported Bill Sullivan will serve as chairman of the Zoning Board for three months. At that time, another zoning member will need to step forward to be chair. Kathy Richardson is Vice-Chair. Discussion: Selectmen should start defining the role of a zoning administrator for the town and start planning for this eventuality in the next two or three years. Discussed the possibility of sharing the position with another town.

Leigh Callaway reported that March 22 marked the 12<sup>th</sup> anniversary of Tim Julian as Springfield's Police Chief.

Correspondence:

Copy of Plodzik & Sanderson Audit Contract

Letter from NH State Fire Marshall's regarding updating list of municipalities who permit or prohibit fireworks.

Copies of town-owned building property appraisals.

Signatures:

Purchase orders approved for disbursements of annual budget requests.

Purchase orders highway

Current Use Application approved

Use of facilities agreement approved

Veteran's Exemption applications approved

John Chiarella thanked Tim Julian for his 12 years of service as Chief to the Town of Springfield.

Meeting adjourned at 9:00 p.m.

Submitted by,

Janet Roberts

Administrative Assistant